|  |  |  |
| --- | --- | --- |
| **Needs Assessment Data and Sources (select two at minimum)** *C2* Effective CE activities are planned to address areas of professional practice or behavior(s) that need improvement. In order to identify the problems or issues that are causing gaps in the targeted participants’ knowledge, competence or performance, it is important to review available data in order to make evidence-based decisions about the needed content.  *Please indicate the data sources that brought the need for this activity to your attention. Select all that apply and* ***provide supportive documentation for all sources identified below******(required).******If you cannot provide documentation, do not check that source. Please identify which practice gap, from the next page, that the data source documentation supports.* The** [**Needs Assessment Worksheet**](http://com.uamsonline.com/files/2012/09/Needs-Assessment-Worksheet.doc) **is highly recommended to make filling out this section easier.** | | |
| **Select all that apply** | **Supports Practice**  **Gap # from next page** | **Needs Assessment Data Source** |
|  |  | Continuing review of changes in quality of care as revealed by medical audit or other patient care reviews.  ***Sources of documentation could include****: audit reports, chart reviews* |
|  |  | Ongoing review of recurring diagnoses  ***Sources of documentation could include:*** *summary of notes, minutes of meetings* |
|  |  | Advice from authorities in the field or relevant medical societies.  ***Sources of documentation could include:*** *list of expert names/medical societies and credentials* |
|  |  | Formal or informal requests or surveys of the target audience, faculty or staff.  ***Sources of documentation could include:*** *summary of requests or surveys. Note, must show information related to areas of educational need/topics of interest (not logistical summaries – i.e., food, venue, etc)* |
|  |  | Discussion in departmental meetings.  ***Sources of documentation could include:*** *summary of meeting minutes showing information discussed was related to areas of educational need/topics of interest (not logistical summaries – i.e., food, venue, etc)* |
|  |  | Data from peer-reviewed journals, government sources, consensus reports.  ***Sources of documentation could include:*** *abstracts/full journal articles, government produced documents describing educational need and practice gaps (****a bibliography of sources is adequate, you do not have to send entire journal articles****)* |
|  |  | Review of board examinations and/or re-certification requirements.  ***Sources of documentation could include:*** *board review/update requirements* |
|  |  | New technology, methods of diagnosis/treatment.  ***Sources of documentation could include:*** *description of new procedure, technology, treatment, etc* |
|  |  | Legislative, regulatory or organizational changes affecting patient care.  ***Sources of documentation could include:*** *copy of the measure/change* |
|  |  | Joint Commission Patient Safety Goal/Competency.  ***Sources of documentation could include:*** *copy of the safety goal and/or competency* |
|  |  | Other, please specify: |