

# What You Need to Know About Your ACPE Credit

As a pharmacist or pharmacy technician, you know how important it is to keep up with your continuing education. Making sure your credit is recorded properly in CPE Monitor has a huge impact on your career – this page will help keep you on track

The diagram below will help you have a better understanding of the ACPE credit submission process to CPE Monitor. The ACPE provider is responsible for uploading your CE credit to CPE Monitor which then electronically submits it to your NABP profile. (See 2nd and 3rd boxes of the diagram)

# 1. Create login for pharmacist/technician NABP profile 2. Create NABP e-profile 3. Complete CE & all CE requirements for chosen CE credit 4. Takes 1-60 days for credit to appear on transcript 6. Follow up with the provider if needed

# Who should you contact if you don't see your credit in your NABP profile?

- Contact the ACPE Provider directly. You can find a list of ACPE accredited providers and their contact information on ACPE's website.
- If the issue can't be resolved after contacting the provider, you can contact CPE Monitor at <a href="mailto:cpemonitor@acpe-accredit.org">cpemonitor@acpe-accredit.org</a>

# Who should you contact if you don't remember your NABP e-PID or your e-Profile login?

- You should contact NABP at 847-391-4406 or at <a href="mailto:help@nabp.pharmacy">help@nabp.pharmacy</a>
- Please remember that your credit will be rejected by CPE Monitor if the provider does not have your correct NABP ePID information

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ACPE's continuing education credit should only be used for activities that have been planned and conducted by an ACPE-accredited provider. Learners may look for the ACPE logo and provider statement to determine if a CE activity is offered for ACPE credit. In addition, a Universal Activity Number (UAN) is assigned to the activity. After the requirements for credit are successfully completed, the learner submits their NABP e-PID number and month/day of birth, the provider will award the ACPE credit via CPE Monitor. Paper statements of credit are not awarded. The learner may print a paper statement of credit from their NABP e-profile transcript once the credit is awarded.



The interprofessional continuing education (IPCE) credit designation should only be used for activities that have been planned by and for the healthcare team. For activities that are focused on a single profession, for example, medicine, nursing, or pharmacy, jointly accredited providers should designate that appropriate credit. Use of the IPCE credit is *optional* but will serve to highlight to your learners that the activity has been planned by and for the healthcare team. The IPCE credit mark and statement of credits can be included on certificates of participation or other meeting material as determined by the jointly accredited provider.

### **TOPIC DESIGNATORS**

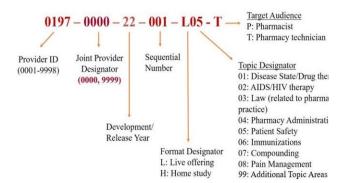
- 01: Disease State Management and Drug Therapy-activities that address drugs, drug therapy, and/or disease states.
- 02: HIV/AIDS-Activities that address therapeutic, social, ethical, or psychological issues related to the understanding and treatment of patients with HIV/AIDS
- 03: Law Related to Pharmacy Practice-activities that address federal, state, or local laws and/or regulations affecting the practice of pharmacy
- **04**: **Pharmacy Administration**-activities that address topics relevant to the practice of pharmacy that include the economic, social, administrative, and managerial aspects of pharmacy practice and healthcare.
- 05: Patient Safety-activities that address topics relevant to the prevention of healthcare errors and the elimination or mitigation of patient injury caused by healthcare errors.
- **06**: **Immunizations**-activities related to the provision of immunizations, i.e., recommend immunization schedules, administration procedures, proper storage and disposal, and record keeping. This also includes review for appropriateness or contraindication and identifying and reporting adverse drugs events and providing necessary first aid.
- **07**: **Compounding**-activities related to sterile, nonsterile, and hazardous drug compounding for humans and animals. This includes best practices and USP quality assurance standards, environmental testing and control, record keeping, error detection and reporting, and continuous quality improvement processes.
- **08**: **Pain Management** activities that address any component regarding the treatment and management of pain, including the prescribing, distribution, and use of opioid medication, and/or the risks, symptoms, and treatments of opioid misuse/addiction.
- 99: Additional Topic Areas-activities related to topics relevant to the practice of pharmacy not included in the classifications of the topic designators 01-08

### **TAGS**

- Child Abuse Prevention or Reporting
- Collaborative Practice
- Contraception
- Cultural Competency
- Diversity, Equity, Inclusion (including bias)
- Lesbian, gay, bisexual, transgender and queer or questioning (LGBTQ)
- Human Trafficking
- Mental Health Awareness
- Nicotine Replacement
- Non-Sterile Compounding

- Nursing Home Consulting
- Pharmacist Prescriptive Authority
- Sexual Harassment
- Sterile Compounding
- Suicide Prevention

### Universal Activity Number



Certificate Program Number

Sequence Number

0197-22-001-CP

0197-22-001-CP Provider ID Year Certificate Program